

## **OSGOODE VILLAGE COMMUNITY ASSOCIATION - EXECUTIVE COMMITTEE MEETING Minutes**

Tuesday January 17<sup>th</sup> 2023

7:30 pm

In person @ Osgoode Arena

### **IN ATTENDANCE Officers:**

Brian Warren (BW)

Ashley Warren (AW)

Emily Dozois (ED)

Ashley Smith (AS)

Rob Smith (RS)

Adriana Hulse (AH)

Pierre Decaire (PD)

**REGRETS:**, Sarah Cimetta (SC), Matt Scobie (MS) Joseph Boushey (JB)

**VISITORS:** Carley Scarf (CS), Sam Kearns (SK)

1. Meeting called to order (7:35 pm)

Motion: ED Seconded: BW

2. Approval of Minutes from Last Meeting

Motion: BW Seconded: RS

3. Visitors Business:

- Nichole approved partnering with OVCA block party porch fest (June 10<sup>th</sup>, 2023)

4. Chair's report

- AGM needs to be planned and must announce to the community 30 days in advance of the meeting (ONT regs for incorporation): Feb 21<sup>st</sup> 7:30pm, snacks
- RS to book space
- AS to announce on social media
- AS Budget \$100 for snacks timbits/coffee/sugar/stirsticks/cream/milk
- ED will MC
- Agenda item is vote in the interim members to a 3 year term on the OVCA (PD and AH) and all members who have expired 3 years (everyone likely needs to be re-voted in officially)
- AH to update the website with minutes from 2022 (w help from ED)
- AH to create an agenda for the AGM to share with public

5. Treasurer's Report

- Accounts: \$19,535 Total. There are other payments that need to come out still, RS will send AH an update for these minutes\*

(received update with Total at \$14 181.97 Jan 18<sup>th</sup>. 2023)

- Please print receipts for Treasurer. Emails are getting lost.

## 6. Communication

- Zoom account has been cancelled, no more fee for that
- Website: we renewed our domain name and weebly account
- ED will meeting JB to discuss website needs and what he can volunteer to get done or what he needs help with

## 7. Ongoing Business

### A . Christmas in the Village

- Reviewed the summary document: ideas are captured in the document, a few key discussion points below:
- Start parade permits even earlier BW
- Consider a larger venue for breakfast (volunteer lead vs Red Dot)
- Wagon, consider a loop route, ppl loved the wagon rides
- Do the Art project in a place that has more ppl, library can store it for us but require a tote
- Ask Library what would you guys like to host (another family story time etc.)
- Sweater party, more prep/sales/prizes/advertising
- Senior's luncheon went well
- Fundraising, great job PD and SK
- Different way to thank sponsors that doesn't takeover our social feed
- Each event needs a lead from start to finish
- Hampers/stockings:
  - Earlier and different approach with school principal
- timeline issues w food bank, what do we do with the items now: requires Denise's cooperation to know who and where. Winter care packages for the families or still stockings
  - ED will follow up with Denise
- Need to buy totes: 12 totes SK will get them
- Money for Christmas in the Village
  - Cost of Christmas in the Village: \$7500
  - Cash made from Christmas in the Village: \$12, 500
  - \$5000 surplus!
  - \$610 FOOD BANK CASH raised plus bags of items
- Disclaimer at the end of all fundraising emails/phone calls need to indicate that any excess will go into future OVCA community events
- Revisit what to do with extra Christmas funds later (next meeting agenda item)

### B. Osgoode Village story/ pamphlets

- CS to reach out to museum to partner and to Al Raymond

C. Porch Fest

- Motion to plan porch fest and set up a subcommittee  
Moved: ED Seconded: AK  
All in favour vote yes
  - plan on partnering with OYA again to do a block party, determine street closures/signage

D. Canada Day

- Must start now, BW will not lead this event. Need to get City permits asap, needs to be someone in the City property /join Ottawa access
- Need vendors signed up now
- SK has a lead on bouncy castles
- Subcommittee for Canada day needs to be established, more members from community are needed
- AK will put out a call to the community to get more volunteers
- Tuesday Jan 31st, 7:30, back room Red Dot

E. Village Message Signs

- Sara no longer available on Tuesdays
- Sara still willing to be on committee and do the signage

8. New Business

- Committee Vacancies tbd
  - Public are welcome to attend, including reps from local groups such as Scouts etc.
- RS interested in a youth dance community event
  - Budget \$500

Motion: Rob lead a youth dance and get some helpers to run it

- Voted: Yes, all in favor, no questions raised in meeting

9. NEXT MEETING: Feb 21<sup>st</sup> @ 7:30 pm in Arena

Meeting adjourned at 8:48pm

MOTION: BW SECONDED: RS

Approved:

Date: \_\_\_\_\_

Secretary: \_\_\_\_\_

Chair: \_\_\_\_\_