

OSGOODE VILLAGE COMMUNITY ASSOCIATION
Minutes

OBJECT	Regular Monthly Executive Meeting		
DATE & TIME	Tuesday, September 19 th 2023 at 7:30 P.M.		
LOCATION	Osgoode Arena		
ATTENDEES	<p>Officers Rob Smith (RS) Ashley Koning-Smith (AS) Adriana Hulse (AH) Brian Warren (BW) Pierre Decaire (PD) Rob McLellan (RM) Ashley Warren (AW) Wendy Mussell (WM)</p>	<p>Regrets Sarah Cimetta (SC) Emily Dozois (ED)</p>	<p>Visitors Carley Scharf Kathy Faris Sheila Beichler</p>
Agenda Items			
1.0	Call to Order: 7:30 pm Introductions / Welcome of New Members and Visitors	Motion: AS	Seconded: PD
2.0	Visitors Sheila Beichler	<p>Address Visitor's Business Sheila</p> <p>RE Garden Club: -Sheila provided updates of the library garden rejuvenation project. -Asked for signature of RM and WM on grant report for requirement to City (Grant is Community Environmental Project Grant Program). Signatures were provided.</p> <p>RE the Walkie Talkies (adult fitness club): -in 2022, 20 ppl participated in the program. -Sheila is the coordinator. -last year there were many cancellations due to ice rain, holidays, and covid. Yet, it was successful and continues.</p>	

	<p>Kathy and Scott Faris</p>	<p>-Sept 18th 2023 was the first new session of the year. -Participants can be any age as long as you can do standing cardio. AS can share with the community. -Funds have been adding up so the club donated to local community groups (garden at the park, legion, OYA). -Sheila demonstrated that all spending has been documented in a spreadsheet that she explained and circulated. Documentation is appended to the minutes (3 pages).</p> <p>Kathy and Scott Faris RE: Grant submission to City for outdoor rink Zamboni equipment.</p> <p>-The draft Grant proposal was provided to the Board for review. -The Grant is for the re-surfacer for the ODR. -Jeff Grimwood has the funding via City of Ottawa to maintain the piece of equipment and there is a bunker to keep it in. -CS had some editing suggestions to improve the wording to improve the likelihood of acquiring the grant and will provide comments/edits to Kathy. -RM asked if having music available at rink would help. Thoughts were that ppl bring a speaker and play their own music. -Kathy and Scott requested for OVCA to sign off on the grant to ensure insurance as required by the City in the submission.</p> <p>MOTION Motion to approve the grant proposal for the ice re-surfacer. -All in favour</p>
<p>3.0</p>	<p>Approval of Minutes</p>	<p>Minutes from the previous meeting – Approved Motion: BW Seconded: RS</p>
<p>4.0</p>	<p>Chair’s Report</p>	<p>Committee Wide Updates -Joseph Boushey has resigned from OVCA as he needs to prioritize time towards a family member.</p>

		<p>Comment, do we need more Board members. RM mentioned that we don't, but rather we need more volunteers to attend and then be part of subcommittees.</p>
5.0	Treasurer's Report	<p>Financial Update</p> <p>WM provided an update, -currently OVCA has \$24, 439. 55 in the bank. -WM has gone over the paperwork with RS, however a bank visit is needed to give her access with RS. -WM will prepare a financial statement/report for our next meeting -WM called Al Raymond. He confirmed that we don't need to file with CRA. Not-for-profits don't need to. WM contacted the old treasurer named George Thompson, but he hasn't been reachable. WM left a message. -There may be some info in the share drive. Also, BW mentioned that they may be able to pull documents together for the past 7 years.</p>
6.0	Communications Report	<p>Communications Update</p> <p>AS provided an update: -outdoor movie update the price would be >\$3000 for an event. For now, OVCA is not pursuing an outdoor movie. -popcorn machine was paid for and picked up and it needs a new plug and a clean. -barn quilt is in progress to gain permission to put a barn quilt on the community center. -PD has found a person to help with communications once they are finished with assisting with the business directory -AS made a survey for the community, 69 responses, majority in favour of ice re-surfacer and that the community would like better quality and safer ice at the ODR. The survey results will help to secure the grant. -received an email from Rural Ottawa Health Collective and they were interested in attending possible OVCA/community events in the future. CS will keep that in mind for future events.</p>

7.0	ONGOING BUSINESS	
A.	Legal matters (RM)	<p>-next steps regarding corporate filing, income tax, director agreements</p> <p>-RM noted he heard back from a Lawyer and will meet with her this week.</p> <p>-CS will look for a corporate minute book or any other legal documents related to OVCA via Sherri Nixon and other contacts listed in the drive.</p> <p>-When you incorporate you get a minute book. If it can't be found, we need a lawyer to create a new one.</p> <p>-WM noted that you can order this online for \$128 and circulated the info to RM.</p> <p>-RM discussed that ONCA requires us to follow standard bylaws. We may need to have bylaws separate from the constitution. RM can review it and pull it into a smaller format that only applies to OVCA.</p> <p>-Taxes were discussed and WM indicated we don't need to file taxes. However, we do have a business number and normally a business number is given for filing taxes. AW suggested the business number may be from involvement with the Medieval Fest</p>
C.	6-month OVCA calendar and upcoming Fall 2023 events (AH)	<p>-google calendar, review</p> <p>-AH started a google calendar and circulated. It will be updated as we go.</p> <p>-WM will provide AH and important annual dates/deadline for the calendar.</p> <p>-AH will add our meetings to the calendar.</p>
D.	Village Message Signs	<p>Updates / key dates for Sarah anything new to add :</p> <p>-Sept 30th Truth and Reconciliation day msg)</p> <p>-Yes, Sarah is on it</p>
E.	Pre-Teen Dance (PD)	<p>-Fri Oct 27th</p> <p>-volunteers needed ASAP</p> <p>-AS filled out forms and George Darouze signed them</p> <p>-currently need more volunteers</p> <p>-magic mirror idea is not going to be available.</p> <p>-AS is looking for other ideas for fun at the dance</p>

G.	Purchases & Rentals:	No new items
H.	Sea Can	<p>Updates</p> <p>-RS spoke to the legion and the legion said yes they would approve the sea can on their property for \$1000 / year.</p> <p>-WM is asking the Anglican Church this week for putting it on their property for free.</p> <p>-BW will follow up a 2nd time with Rob B.</p> <p>-CS suggested buying a new SEA Can using the Rural Community Building Grant, but we cannot apply until after the Zamboni grant is completed.</p> <p>-BW noted that a smaller sea can could be possible, but AS noted that it's easier to have a bigger one to accommodate the tent poles.</p> <p>MOTION</p> <p>Motion to approve the movement of the seacan to the Legion or Church depending on approval and follow this plan:</p> <p>-first go look at the structure, then prep a new pad/spot (with sleepers), ask the community for providing free sleepers and/or ask Boyd's to provide something or guidance on what to use. Then move it to a new location, address repairs if needed. Then apply later for a new sea can via a grant. Once received scrap the old one for \$ for weight and remove from the site. BW and Scott Faris will help with this plan.</p> <p>-All in Favour</p>
I.	Library Benches (RM)	<p>Next steps on applying the \$5000 Medieval Fest, or memorial bench via City of Ottawa, \$5000 and up for price.</p> <p>-RM will reach out to George about partnership to replace and fix it up and do the memorial concept. The park could have a memorial bench in partnership with George's office, but not at library.</p> <p>-there is a new accessibility program related to adding benches through the City of Ottawa, but the program isn't launched yet.</p> <p>-George's office will try and fix up the benches in the short term via 311</p>

		-sword in stone concept to be discussed at next meeting for commemorating the mediaeval fest
J.	Joella Park Toboggan Hill	-RS went to George's office to discuss the concept. The City is currently waiting for report about all tobogganing hills before any new ones could be created. Put on hold until next year.
K.	Christmas in the Village subcommittee	Need volunteers asap -RM submitted to the City for the x-mas parade -25 th 7:30pm legion for viability of Christmas in the Village events

8.0	NEW BUSINESS	
A.	Any other new business: i. Grant application for ice re-surfacer – Kathy Faris ii. Closing out of Garden Club Grant – Sheila Beichler iii. TechSoup, GrantSation – RM iv. sound system outdoor rink - RM	To be discussed i. -was addressed at the start of the meeting under visitors ii. -was addressed at the start of the meeting under visitors iii. -provides low cost tools for not for profits. A fee is needed. They also help find grants that are available. It's a grant directory. It's \$128 for a year. MOTION Motion to approve the purchase of an annual membership to this directory: -All in Favour iv. -addressed with discussion about outdoor rink Zamboni grant

9.0	Adjournment	
A.	Next Meeting	Motion to adjourn at 9:10pm Moved: BW Seconded: RS Tuesday, Oct 17 th , 2023 at 7:30pm @ Osgoode Arena

Approved: _____
Date: _____
Secretary: _____

Chair: _____