

## **OSGOODE VILLAGE COMMUNITY ASSOCIATION - EXECUTIVE COMMITTEE MEETING Minutes**

Tuesday, March 21st, 2023, at 7:30 P.M.  
In person @ Osgoode Arena

### **IN ATTENDANCE:**

#### **Officers**

Emily Dozios (ED)  
Joseph Boushe (JB)  
Adriana Hulse (AH)  
Brian Warren (BW)  
Rob McLellan (RM)  
Ashley Warren (AW)

**REGRETS:** Sarah Cimetta (SC), Matt Scobie Interim Board Member (MS), Rob Smith (RS), Ashley Koning-Smith (AS), Pierre Decaire (PD)

**VISITORS:** Carley Scarf (CS), Chris Davis (CD)

#### **1. Meeting called to order (7:35 pm)**

Motion: AH Seconded: BW

#### **2. Approval of Minutes from Last Meeting**

Motion: BW Seconded: AW

#### **3. Visitors Business:**

Addressed Visitor's Business

Chris - no new business, had items to chat about for Canada Day and waited for that agenda item

Carley -community newsletter is out (spring) next one will be in June

#### **4. Chair's report - Committee wide updates**

-RM indicated interested in Vice President

-official roles will be assigned in March 2024

-Osgoode ward community association meeting with George Darouze was attended by RM on behalf of OVCA:

-discussed the new 2023 partnership advertising package (not a donation or sponsorship), also add credit for events,

-rural grants (ARAC – they meet quarterly, and you can only apply once per event ever), \$20 000 for vars, tractor purchased for Metcalfe, funded through Rural Affairs City of Ottawa. The funds need to build the community such as long-term projects/items.

-It was noted that bigger projects take more volunteer time.

-Community Environmental Projects grants are available (can be multi-year) and the deadline is March 31<sup>st</sup> funding ranges from \$200 to \$10 500 average \$3, 200.

RM will reach out to the garden club to see if they want to partner with us for a next week application, CS could help with it

- another idea is to do a demonstration garden idea of native plants for homes/esthetics (RM).

-It was noted that we have previously applied for the Community Grant.

-Green spaces idea from RM: get City to purchase green space in Osgoode to be maintained as green space.

Many ideas were coming forward, and RM suggested to dedicate some time to what projects are valuable and needed for the community before coming up with some. Thoughts are to do community consultation in summer/fall 2023 for an application in 2024.

-It was noted that cash in lieu funding is available and should be staying in our community from development charges.

## **5. Treasurer's Report**

Financial update- unavailable, we will ask Rob Smith to email an update.

## **6. Communication**

AKS wasn't at the meeting, no update submitted, so updates can be provided at the next meeting.

Update from BW: Looking for a journalism person to edit and update the Osgoode story and then print it and sell it for fundraising. (Joe Banks) ask Com lead to help (AS).

## **7. Ongoing Business**

Updates/comments for future on recent events

A. Family Skate Night.

-BW attended and it was pretty good, and we should go to it again. -noted that in 2022 there was more attendance and better weather, vs 2023 less people but they still had fun.

-RM recommended all events have a head count.

-AH suggested to get a clicker. 3 clickers will be needed for Canada Day. AH will buy them and print a receipt for RS.

B. Arena Roller Skate event

-NEW Idea is to use the arena in the summer for a roller-skating music night. Dairy fest in Winchester does this event. CS will ask them how they run the event, and maybe we can do a swap (for example, lend them tents we borrow skates)

-Noted renting tents is a great way to make income. OVCA will ask Zoo Crew 1<sup>st</sup> as a return customer – SC will do this task.

C. Pre-Teen Dance

-Snacks turned a profit, and we didn't have enough

-A small cover charge would be helpful to cover the rental of the space. Parents spoken to said they would be ok to pay a little for kids to go

-It was easy to plan and set up.

-Kids had great time and parents like the age range.

- 80 was a good size and bigger would be too hard to control and be safe.
- Volunteers had lots of fun and want to do it again!
- The timeline went well also.
- If we did it again it could be May / Oct / Feb if Rob has capacity.
- ED to follow up with Rob at next meeting or via message thread.

#### D. Porch Fest

- Planning updates (AKS) not here tonight, no update.
- Ask for update at the April meeting

#### E. Canada Day

- Canada day budget needs to be approved today.
- Pierre is spearheading the fundraising
- Next week is the Canada Day meeting
- The budget was submitted by the Sub-committee
- ED read through the items and costs and we discussed them. Noted that alcohol cost will be higher, but the sales will cover it.
- Kids zone funding is too low, we added \$700 to account for possible hiring of supervisor staff
- Junkyard symphony will be there
- Ghostbusters (need a donation to their charity, we are offering \$100)
- Flags and decorations budget looked good
- Face painters discussed, it's nice that it won't cost kids to get a face painted
- Police don't charge
- Patio lanterns requested a banner
- Fireworks are really affordable, new owners of the fireworks company
- Security is 1 bouncer, great price, good experience
- Volunteer t-shirts/pizza/pop, suggested to use Milano's this year to spread the support to other business
- Other items were read off as well (no questions or suggestions for those)

-\$18 000 is total budget within that there is \$1400 contingency.

Motion to approve: All in Favour

#### F. Village Message Signs

- Updates / key dates for Sarah (ED to send this list to SC)
- Spring Clean Up April 29th
- Goode Run May 13
- Dance May tbd
- Garage Sale Day June 3
- Inspo quotes any time!!!

### 8. New Business

#### A. Spring Clean UP

- Decided April 29<sup>h</sup> is a good day for it. Scouts/Beavers will be there with 20 kids plus some parents

- City will provide a bin if available but we need to apply for a bin \$700
- Need to talk to Tony at Red Dot (ED)
- Carley will do the clean up the capital kit submission
- Food budget \$300
- \$1000
- Safety was discussed, kids with their parents, at their own risk,
- Advertisement (AKS)
- Hot spots and streets will be assigned by someone / tbd
- PA use for music to be played (ask RS)

Motion to Approve: All in Favour

### 9. Committee Vacancies

- Rob was voted in as VP (acting until next AGM)

Motion to Approve: All in Favour

### 10. Any other new business:

#### A. Flag discussion

- Discussed flags, currently not safe to put them up and take them down.
- budget to remove the flags \$1000

Motion to approve company to come remove asap: all in favour

- ED will hire a company or ask the committee for help.
- RM will ask who does the flags in Metcalfe, how much, and a contact
- potentially need our own poles (maybe a capital project/beautification opportunity)

#### B. Strategy, Community Improvements, and Plans (RM)

- Discussion about how to get more organized and strategic as a committee.
- Add this on the agenda every meeting. This will be added to the April Agenda after visitors' business (AH)
- ED suggested a sub-committee could be formed with RM.
- A Strategic Planning and Community Improvement Subcommittee could be formed (committee name tbd). A Chair is needed and someone on the Board.
- RM wants to be the Chair
- CS indicated it is in line with her role and would be able to join the sub-committee.
- Any budget items would need to be approved through OVCA.

Motion to add the subcommittee: All in Favour

9. NEXT MEETING: Tuesday April 18<sup>th</sup>, 7:30 pm in Arena

Meeting adjourned at 9:16pm

MOTION: BW SECONDED: AH

Date: \_\_\_\_\_

Secretary: \_\_\_\_\_

Chair: \_\_\_\_\_