

OSGOODE VILLAGE COMMUNITY ASSOCIATION  
**MINUTES**

OBJECT	Regular Monthly Executive Meeting		
DATE & TIME	Tuesday, October 17 <sup>th</sup> 2023 at 7:30 P.M.		
LOCATION	Osgoode Arena		
ATTENDEES	<b>Officers</b> Rob Smith (RS) Ashley Koning-Smith (AS) Adriana Hulse (AH) Brian Warren (BW) Pierre Decaire (PD) Rob McLellan (RM) Ashley Warren (AW) Wendy Mussell (WM)	<b>Regrets</b> Sarah Cimetta (SC) Emily Dozois (ED)	<b>Visitors</b> Carley Scharf Paul Masaro
<b>Agenda Items</b>			
1.0	Call to Order: _7:38pm_ pm Introductions / Welcome of New Members and Visitors	Motion: AKS	Seconded: RS
2.0	Visitors	Address Visitor's Business  -Paul Massaro, concerned about speeding on Leroy. Wait and see what happens from his concern raised to George Darouze.	
3.0	Approval of Minutes	Minutes from the previous meeting -Motion: PD      Seconded: RS	
4.0	Chair's Report	Committee Wide Updates -Nothing to share	
5.0	Treasurer's Report	Financial Update All on the share drive now RM requested she explain next time in more detail; WM explained it in the meeting: Organized by year under 'Financial', balance sheet is the bank balance. Also, an income and expense list monthly. She is open to feedback. <b>Everyone take a look.</b> She put together a list of expenses based on events and broke out Canada Day. Noted that 'Square' had income because ppl were testing the system.	

		<p>-had a discussion about need to file taxes and why we are incorporated. Noted it was to protect membership from personal legal action. This was discussed with the Outreach group because they have operated in a way that isn't always recorded/transparent and now they need to start recording more officially and ensure donations are given in a way that makes sense and is trackable.</p> <p><b>Q. do the sub-groups under OVCA insurance also need to have financials included in our Taxes? tbd by RM</b></p>
6.0	Communications Report	<p>Communications Update</p> <p>-currently doesn't have any help,</p> <p><b>post to a job description for communications assistant in next 2 weeks AKS</b></p>
7.0	<b>ONGOING BUSINESS</b>	
A.	Legal matters (RM)	<p>RM updated that we have a lawyer, he has sorted the articles of incorporation and found the old notices etc. the government has been asking us to update the business directory and we are still a corporation. He has gone through ONCA and determined we have to have bylaws and articles which can come out of the constitution, but more info will be provided by the lawyer. There is a standard set of bylaws from the Gov. we can just adopt them and update them later. RM has reviewed them and noted what is different/similar to our current constitution. <b>RM plans to have this ready before AGM, then at the AGM present the new bylaws for a vote and move on.</b></p> <p>Director Agreements are due to RM – none outstanding.</p> <p>Insurance with City Solicitors office and RM sent an email and the City has not responded quickly, but the insurance provider did (email is attached as an appendix to the minutes). The response is that some community associations are covered and OVCA isn't covered. He asked why because it is unfair and our counter parts get it paid for. This question was also sent to the City Solicitors</p>

		office. This fee is going to budget at Council. It has been on 'engage Ottawa' for a couple years.
B.	OVCA calendar and upcoming Fall/Winter 2023 events (AH)	<p>-google calendar updated  -moved lantern fest to beginning of February  <b>-Need to brainstorm about how to get more spear heads, not just AKS!</b>  -moved the heritage grant to Nov 21<sup>st</sup> not Nov1st.  AKS messaged SC about how to apply. <b>RM will apply if SC hasn't already and once he has the info.</b>  <b>-If anything financial needs to be on calendar, WM will add it or message AH.</b></p> <p><b>MOTION</b>  Motion to ditch the community decorative flags due to operational feasibility and store them for now until a new option comes up potentially in the future.  All in favor</p>
C.	Village Message Signs	<p>Updates / key dates for Sarah anything new to add  -spoooky map/preteen dance (happening on Oct 27)  -Remembrance Day (happening on Nov 11)  -Christmas in village (happening on Dec 1<sup>st</sup>-3<sup>rd</sup>)</p>
D.	Pre-Teen Dance (PD)	<p>-Friday Oct 27<sup>th</sup>  65 tickets sold so far, well organized and enough volunteers and prizes</p>
E.	Purchases & Rentals:	Nothing new to report
F.	Sea Can (BW)	<p>Updates  -RM no answer from Darouze  -Church not interested in having it on their property  -Legion can, but costs money \$1000/yr  <b>-RS can talk to Boyds about sleepers for the sea can at the legion (donation)</b>  -next get it fixed with help from Scott Farris</p> <p><b>MOTION</b>  Plan to move it to Legion. First spend 2 more weeks of following up with George and if that doesn't work we get the sleepers, and truck to move it, and then fix the roof by end of Nov 2023. Pre-approval of \$1000 for annual rental of space at Legion.  ALL in Favor</p>

G.	Ice Re-surfacer	-not presented yet and approval hasn't been given yet
H.	Portal for Grants/membership (RM)	-RM will give a demo after the meeting today if interested and PD and RS will go to RM to visit and go over the portal -BW noted there is a service Ottawa link for grants
I.	Medieval Festival funds sword in stone (PD)	<b>-RM with help from CS submit a form to naming Ottawa for a plaque on a bench in the Main Osgoode Village Park next to small kids' playground (because no park there)</b> -noted that the park signage is also falling apart
J.	Christmas in the Village subcommittee (AKS)	-have the space indoor for photos with Santa -yes to tree lighting after parade -yes to use the space in the Centre of the mall and decorate -parade of lights in on Friday and separate from the Christmas in the Village -Vibration Studios may not be available, so moved ahead to move gingerbread men and art project into the United Church basement -No Go will be opening weekend and may be able to add them to the wagon stops <b>-OVCA recommends the a Plan B for breakfast with Santa if Red Dot isn't functioning well by then such as family entertainment while waiting in line for photos – note to AKS</b> -Jennifer Cogswell is going to set up a vendor's market in the outdoor plaza, hot chocolate, fire bowls etc. Saturday am. -frosty costume available and being stored at Raymond's -advertised as Season of Giving to encourage all events are in support of the Osgoode emergency food cupboard

<b>8.0</b>	<b>NEW BUSINESS</b>	
A.	Any other new business: i. Thank you – OVCA member JB (AH) ii. Arts Hub suggestion (RM) iii. OVCA boundaries (AKS)	To be discussed i. AW will get a thank you card, AH will bake something, AKS will deliver the thank you. Due Oct 30 <sup>th</sup> .

		<ul style="list-style-type: none"> <li>ii. A person in Barrhaven is interest in a Arts Hub in southern Ottawa. OVCA is interested in being involved and would continue the discussion of support in the future as needed – tbd.</li> <li>iii. AKS discussed with GD office. All stakeholders have different boundary concept. City has a few different ways to suggest boundaries. Settlement area in the village and the Osgoode-Vernon boundary. <b>RM will talk to our neighboring Community Associations to see what their boundaries are and if we can just set our boundaries to come up to meet with theirs on the map and we may use a new boundary in a future bylaw.</b></li> <li>iv. Welcome to Osgoode sign on the multiuse pathway has come up. This could be possible with a non-permanent sign as the property is for furure LRT. CS mentioned that Metcalfe has a sign to copy and a contact there. <b>RM will follow up on this.</b></li> <li>v. RM discussed coordination effort regarding the food hampers with neighboring areas in Osgoode Ward. More info to come.</li> </ul>
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<b>9.0</b>	<b>Adjournment</b>	
A.	Motion to adjourn: 9:09pm	Moved: AKS    Seconded: BW
B.	Next Meeting	Tuesday, Nov. 21 <sup>st</sup> 2023 at 7:30pm @ Osgoode Arena

Approved: \_\_\_\_\_  
Date: \_\_\_\_\_  
Secretary: \_\_\_\_\_  
Chair: \_\_\_\_\_

