

**OSGOODE VILLAGE COMMUNITY ASSOCIATION
MINUTES**

OBJECT	Regular Monthly Executive Meeting		
DATE & TIME	Tuesday, November 21 st 2023 at 7:30 P.M.		
LOCATION	Osgoode Arena		
ATTENDEES	Officers Brian Warren (BW) Rob McLellan (RM) Ashley Warren(AW) Wendy Mussell (WM) Adriana Hulse (AH)	Regrets Rob Smith (RS) Ashley Koning-Smith (AS) Sarah Cimetta (SC) Emily Dozois (ED) Pierre Decaire (PD) Archie Imperial (AI)	Visitors -Carley Scharf -Heather Rogers as proxy for Pierre -Sarah Anderson
Agenda Items			
1.0	Call to Order: Introductions / Welcome of Visitors	7:38pm Moved: BW Seconded: AH	
2.0	Visitors	Address Visitor's Business Sarah Anderson spoke to the following project to be completed with OVCA: -representing Station 92, Osgoode Fire station. They are the only station in district 9 without a digital sign (Manotick, Greely, Metcalfe). That would be the only way to display info to the local public as social media specific to Osgoode has not been approved for fire depts. The City of Ottawa has a Rural Community Building Grant and the other stations have applied and received the grant for the signage. The station needs to apply through the Community Association (or other	

		<p>organization) to sign off after review of the proposal, the funding would go through OVCA. The location would only be at the fire station and a location at the property has been established that is not in the way of the trucks/operations. She has already received some quotes and has checked in with the other Community Associations to see what they purchased and has found 3 quotes.</p> <p>-primary use is for Fire Station, but when there isn't a public communication message relating to fire things it can be a community notice posted. 1 person will have access to updates to the sign through an online portal so OVCA would have to email the rep..</p> <p>-RM advised to include all aspects of the purchase and install to be included in the quote</p> <p>-Ottawa signs quoted with a 6 month hold on the price guarantee</p> <p>-CS noted she has helped many times with applications for this grant and would be able to help with this on behalf of OVCA</p> <p>-CS noted that OVCA can only have 1 open grant at a time and currently ours is wrt the ice resurfacer, so this could be our next(late winter/spring) application</p> <p>-RM noted that this would be at the same time as the possible application that OVCA wants to put forward for the Sea Can possibly</p> <p>Motion: That OVCA approve supporting this application for the next round of funding (after ice resurfacer project is closed)</p> <p>-All in Favour</p> <p>Sarah Anderson also brought forth a public safety issue regarding the water reserve tank underground next to the ball diamond and parking lot next to the Osgoode Community Centre. People park cars there and block fire trucks from filling with water. This causes delays/prevention of fire services from getting to emergencies/fires. She has been putting up her own signage, which is getting cut down. The public does not realize what they are blocking by illegally parking there.</p>
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		<p>Motion: RM for OVCA will bring this issue to George Darouze and indicate that because this is a public safety concern for our community, OVCA would take a lead on addressing it.</p> <p>-All in Favour</p>
3.0	Approval of Minutes	<p>Minutes from the previous meeting</p> <p>Motion: RM Seconded: BW</p>
4.0	Chair's Report	<p>Committee Wide Updates</p> <p>-RM discussed the insurance situation. The City will allow OVCA insurance to be brought into the coverage of costs for insurance starting in Feb. 2024. They noted this would be an exception/short term until the next decision is made for Community Associations City wide.</p> <p>-OVCA will continue to offer insurance to our sub-groups like Osgoode Outreach. -George is scheduling a town hall on this issue for all the community associations and other community agencies affected such as OVCA in the ward. Date tbd.</p>
5.0	Treasurer's Report	<p>Financial Update</p> <p>-WM noted that all the financial statements are on the drive and there is \$29,718 in the bank. Part of this is for Christmas items coming up.</p> <p>-CS noted that the dinner needs to be paid for. Currently WM doesn't have any more signed cheques by ED. CS got the cheque signed by ED yesterday at work.</p> <p>Motion: That additional members of the committee be able to sign the OVCA cheques; Rob McLellan, Adriana Hulse, and Wendy Mussel will become signing authorities for OVCA. All other names to be removed.</p> <p>-All in Favour</p>

		-RM noted that according to our lawyer, it is problematic for OVCA to accumulate too much money saved in its' account without specific plans for it. We will need to address this.
6.0	Communications Report	<p>Communications Update (AKS not at the meeting)</p> <p>-Noted that daily social media posts are happening regarding the Christmas events</p> <p>-communications assistant job not posted yet, but still an important role to fill</p> <p>-recruiting event leads from community for annual events</p>
7.0	ONGOING BUSINESS	
A.	Legal matters (RM)	<p>These actions from previous meeting were discussed:</p> <p>-next steps regarding corporate filing, income tax, director agreements</p> <p>-follow up on if sub-groups under OVCA insurances also need to have financials included in OVCA Taxes</p> <p>-RM noted that there are no updates at this time for the above actions, and we will follow up at the next meeting.</p> <p>-insurance fee and City Budget (see previous notes it was covered earlier in the meeting)</p>
B.	OVCA calendar and upcoming Fall/Winter 2023 events (AH)	<p>-google calendar update</p> <p>-reminded everyone where to find it</p> <p>-no new events/deadlines to add</p>
C.	Village Message Signs	<p>Updates / key dates for Sarah & anything new to add</p> <p>HR on behalf of PD: There is no village sign south on Nixon other signage is broken.</p> <p>Motion to take down the older "thank you front line workers" and add new signage (tbd). RM and HR will tour the town and take photos to note what needs to be fixed and or reported to 311</p> <p>-All in Favour</p>

D.	Pre-Teen Dance (PD)	<p>-results/comments</p> <p>-HR noted that the preteen dance was well attended, went well, the overall cost \$1433.38 total cost \$197 after funds raised and expense. There are some leftover treats. They need to be used for something. AH suggested to use them in gift bags for seniors lunch or in a raffle basket at the Ugly Christmas Party or Food Bank. TBD</p>
	Popcorn machine	-BW will move the popcorn machine to the Legion next week with RS help.
E.	Purchases & Rentals:	No new items
F.	Sea Can and storage	<p>-The Board discussed the amount of savings in the bank and the use of the community grants for other important upcoming projects and determined it would be useful to go ahead and purchase the Sea Can with funds available.</p> <p>Motion to pre-approve up to \$6000 for a used Sea Can purchase/install etc. -All in Favour</p> <p>-CS brought forward a Mural Painting spray paint artist option for consideration in the future. OYA is working with this Artist (Tyler Proulx) to do artwork on the exterior doors of their outdoor storage/building. This concept could also be done on our new Sea Can next to the Community Centre. The Board will revisit Sea Can art options in the future.</p>
G.	Portal for Grants (RM)	-no updates at this point
H.	Medieval Festival funds, bench at small playground (RM)	<p>Update regarding forms for a plaque</p> <p>-RM noted that this task will be deferred to next meeting</p>

I.	Christmas in the Village subcommittee (AKS)	<p>Next steps</p> <p>-HR gave an overview of the events planned: -parade, live musician, square with tree lighting, with local politicians, OYA is giving out free hot chocolate, also more hot chocolate at the Square. Sat. morning breakfast at Red Dot (walk in only), next door photos with Santa with a Christmas craft market. Area to write letters to Santa via Canada post, outdoor lines for waiting with outdoor campfires and smores, library music/stories and art project, OYA gingerbread/face painting, currently looking for wagon rides, ugly Christmas sweater party. Hampers are also being done. Many donations are coming in for the event and in support of the Food Cupboard. Following weekend is the seniors lunch and there are already 28 seniors registered.</p> <p>-it was noted that gift cards, gifts, cash are sometimes hand delivered to ppl for the Christmas events and someone needs to be tracking and leading this.tbd by the Christmas committee.</p> <p>-HR noted that ITR is doing a show upstairs in the Community Centre at 7:30pm at the same time as the parade; so info has already been provided to them about backstreet access</p> <p>-WM noted that she could potentially set up a system to allow for tax receipts to be issued through the Church and then directed to the Food Cupboard through the year.</p> <p>-RS will give WM a key for the PO box and WM will start checking the mail regularly</p>
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8.0	NEW BUSINESS	
A.	Any other new business:	To be discussed

	<p>i. Police reporting & educational drive for community</p> <p>ii. Additional sign off authority for cheques</p> <p>iii. Celebrate Canada grant</p>	<p>i. Foodland had a major break-in last week. This led to a community concern that Police are too far away and also that people don't realize the need to make police reports in order to improve the policing in our village. No actions decided from this discussion.</p> <p>ii. This was discussed earlier in the meeting and noted above</p> <p>iii. We have applied for national indigenous day for an event in June – bus to the solstice celebration on Hunt Club. We are requesting \$20,000 for this event and Canada Day from Celebrate Canada funding.</p>
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9.0	Adjournment	
A.	Next Meeting	Tuesday, December 19 th , 2023 at 7:30pm @ Osgoode Arena
B.	Meeting Adjourned	Moved: BM Secoded: HR Time: 9:00pm

Approved: A. R. McLellan, Chair
Date: Nov 24, 2023
Secretary: A. Hulse