

OSGOODE VILLAGE COMMUNITY ASSOCIATION  
**Minutes**

OBJECT	Regular Monthly Executive Meeting	
DATE & TIME	Tuesday, January 16 <sup>th</sup> 2024 at 7:30 P.M.	
LOCATION	Osgoode Arena	
ATTENDEES	<b>Officers</b> Brian Warren (BW) Rob McLellan (RM) Ashley Warren (AW) Wendy Mussell (WM) Rob Smith (RS)	<b>Regrets</b> Sarah Cimetta (SC) Emily Dozois (ED) Adriana Hulse (AH) Ashley Koning-Smith (AS) Pierre Decaire (PD) Archie Imperial (AI)
		<b>Visitors</b> Carley Scharf (CS) Paul Masaro (PM)
<b>Agenda Items</b>		
1.0	Call to Order: Introductions / Welcome of Visitors	Meeting called to order 7:35 pm Motioned: RM Second: AW
2.0	Visitors	Carley asked the board on behalf of Pierre if his wife could borrow the black light that was purchased for the dances. <b>Motion:</b> That OVCA approve Pierre borrowing the black light for one week for a function at his wife's school <b>- All in Favour</b>
3.0	Approval of Minutes	Motioned: AW Second: RM
4.0	Chair's Report	<ul style="list-style-type: none"> <li>- AI and ED have stepped down as board members</li> <li>- <b>RM to follow up with SC regarding her position as a board member</b></li> <li>- All other information regarding chairs report will be addressed in later items</li> </ul>
5.0	Treasurer's Report	Financial Update <ul style="list-style-type: none"> <li>- Year end is on drive</li> <li>- RM is meeting with an accountant in Kars on Thursday January 18, 2024 to discuss filing T2</li> <li>- \$15,803.40 bank balance</li> </ul>

		<ul style="list-style-type: none"> <li>- No need to switch banks, most banks are similar in terms of fee</li> <li>- Currently OVCA bank account cannot accept or send e-transfers. Current bank fees are \$12/month, if OVCA would like to be able to accept e transfers fees will be \$40/month</li> </ul> <p><b>Motion:</b> Keep Scotiabank account as is</p> <p>- <b>All in Favour</b></p>
6.0	Communications Report	No updates
7.0	<b>ONGOING BUSINESS</b>	
A.	Legal matters (RM)	<ul style="list-style-type: none"> <li>- RM met with the lawyer on Monday January 16, 2024 to discuss the bylaws.</li> <li>- Lawyer suggestions were to keep bylaws as vague as possible while still meeting ONCA requirements and add additional information as policies (bylaws have to be approved by membership, policies do not)</li> <li>- Lawyer will review and edit bylaws as necessary and then share to RM to share with OVCA for approval before sharing with membership</li> <li>- RS brought forward a request for a policy or bylaw to be made that requires board members to help with events/minimum amount of events annually</li> <li>- <b>Action Item: All OVCA board members review bylaws once received by RM</b></li> </ul>
B.	OVCA calendar and upcoming Winter/Spring 2023/2024 events	<ul style="list-style-type: none"> <li>- AGM needs to be advertised 30 days in advance, there should be a 30 day notice in the calendar as well as the actual AGM date</li> <li>- Family Skate: February 9, 2024</li> <li>- <b>RM to spearhead</b></li> <li>- AGM: February 20, 2024</li> <li>- Spring Pre-teen dance: March 22, 2024</li> <li>- Porchfest: Saturday June 8, 2024</li> </ul>
C.	Village Message Signs	<ul style="list-style-type: none"> <li>- RM suggested advertising on village signs with banners. Creating banners for all major community events with no dates and leaving letter space on the board to write the date and time. Banners could also include annual holidays</li> </ul>

		<ul style="list-style-type: none"> <li>- <b>Motion:</b> Move forward on getting a quote for banners</li> <li>- <b>All in Favour</b></li> <li>- <b>RM to get size of banner required &amp; PD to get quote on 10 - 15 banners</b></li> </ul>
D.	Purchases & Rentals:	No Updates
E.	Medieval Festival funds, bench at small playground (RM)	No Update
F.	Priorities survey/Budget for Darouze	<b>Motion:</b> That OVCA post a poll on facebook to confirm community needs are still the same from 2022 survey <b>- All in Favour</b>
G	Police and Safety Townhall/event	<ul style="list-style-type: none"> <li>- Will re discuss a date in the Spring</li> </ul>

8.0 NEW BUSINESS		
A.	AGM	<ul style="list-style-type: none"> <li>- AGM invites have been sent out.</li> <li>- Tuesday February 20, 2024 7:30 pm upstairs at the Osgoode Community Centre</li> </ul>
B.	OVCA boundary	<ul style="list-style-type: none"> <li>- ONS (Ottawa Neighbourhood Study) data identifies Osgoode as Osgoode-Vernon</li> <li>- RM developed new boundaries based on this data.</li> <li>- The boundaries will not be important for people to be members. According to ONCA bylaw people have to sign up to be members. Therefore in 2024 OVCA will have to accept new members in advance of the 2025 AGM</li> </ul>
C.	Canada Day	<b>Motion:</b> Approve a budget of \$22,000 for Canada Day 2024 <b>- All in Favour</b> <b>- 1st Meeting: Monday February 5, 2024 - 7: 30 pm at Osgoode Legion</b> <b>- RM to check his computer for 2023 follow up minutes and to upload to the Canada Day Drive.</b> - Chris Davis has offered to spearhead the kids zone again and book Full of Bean rentals <b>- RM to contact Chris with information from follow up meeting regarding discussed budget, number of inflatables and timing</b>

D,	Spring Pre-Teen Dance	- March 22, 2024
E.	Family Skating	- Family Skate: February 9, 2024 - <b>RM to spearhead</b>
F.	Seacan	- New seacan is in place with a new lock on it - RM purchased another propane deck heater that can be used at winter community events
G.	Family Fun Day at Osgoode Legion	<b>Motion:</b> For OVCA to partner and share costs with Osgoode Legion for a family fun day - <b>All in Favour</b> - OVCA to utilize the family fun day to replace the annual volunteer BBQ by inviting OVCA volunteers and supplying a voucher for food at the BBQ - BBQ, live stage, bar, yard games etc - Saturday August 24, 2024
H.	Rural 211 project	- CS & RM to work together to gather all services that are accessible for Osgoode residents and create a one stop shop for community members. More details to follow
I	Rural Community Building Grant	- RM working on finishing up the report for the ice resurfacer - RM spoke to Sarah Anderson regarding her proposal for electronic sign and she said she is running into some road blocks with the city.

<b>9.0</b>	<b>Adjournment</b>	
A.	Next Meeting (AGM)	Tuesday, February 20 <sup>th</sup> , 2024 at 7:30pm @ Osgoode Arena
B.	Meeting Adjourned	Motioned: RM Secoded: RS Time: 8:48 pm

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Secretary: \_\_\_\_\_

Chair: \_\_\_\_\_